**Template for Transnational Cooperation Activities**

**Type of event:**



**For which sector(s):**

School EducationVocational Education and TrainingHigher EducationAdult EducationYouth

**Key action(s) targeted:**

KA1KA2KA3

**Budgetary year:** 2017

**Hosting country:** FI

**Coordinating National Agency** (use full name and abbreviation)**:**

**Finnish National Agency for Education (as of 1st January 2017)**

**Partner National Agency(s)** (if applicable, use full name and abbreviation)**:**

**Title of event:**

**“Digitalisation and new learning environments – Good practices for school leaders”** (study visit)

|  |  |  |  |
| --- | --- | --- | --- |
| **Event organiser:**  Finnish National Agency for Education | | | |
| **name:** | **address:** | **phone number:** | **email address:** |
| Katariina Petäjäniemi | P.O.Box 380  00531 Helsinki, Finland | +358 295 338 506 | [katariina.petajaniemi@oph.fi](mailto:katariina.petajaniemi@oph.fi) |

**Starting date of the event:** 18/09/2017

**Ending date of the event:** 20/09/2017

**Event venue (city, country):** Oulu, Finland

**Working language:** English

**Number of places in total: 20**

**Profile of participants:**

School Leaders (directors of general education schools, head teachers, heads of departments)

Active participation is expected – the participants should be prepared to share their experiences, e.g. in utilizing digitalization in their work.

**Themes and goals of the event:**

**The study visit includes:**

* expert presentations
* study visits to educational sights in the Oulu area
* joint discussions with the participating school leaders
* information on Erasmus+ KA1 and KA2

**Expected results:** competence development, enhancing of internationalisation of participating organisations, new E+ KA1 and KA2 projects

**Programme of event:** see attached

**Event’s webpage** (if applicable):

**Travel information:**

**Event fee** (amount in EUR, if applicable): 550 euros per participant to be paid by the sending NA. The hosting NA will charge the fee from the sending NA prior to the event.

**Event fee** (what covers the fee): accommodation (4 nights), event programme and all meals during the event

**Travel costs** (who covers the travel costs): to be paid by the sending NA

**Number of participants per country:** 1 participant / country

**Deadline to which NAs inform organizer about number of participants, they will send**: 31/10/2016

**Deadline to which organizer confirms number of places reserved:** 14/11/2016

**Deadline for sending details of participants to hosting NA:** 23/06/2017

**Types of participant’s data sending to the organizer:** name, position, organisation, contact details

**Registration** (if applicable)**:**

**Is National Agencies staff welcome?** no

**If yes, what is role and rules of participation of NA staff in event** (eg. limit of number of persons in general, from one country, financial rules, deadline for registration etc.)**:**

**Additional information** (if applicable)**:**