KLASA: 605-11/16-03/1

URBROJ: 359-06/5-16-4

Zagreb, 14. lipnja 2016.

**University Career Centres – Bremen, Germany**

**JOB SHADOWING/ STUDY VISIT FOR UNIVERSITY CAREER COUNSELLORS**

**Bremen, Germany, 5-7 September 2016**

**APPLICATION FORM**

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| ***Please fill this form in English and send it to your National Euroguidance centre by June 28 2016 (included).*** |

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| **Applicant Information** |
| **Name** |  |
| **Surname** |  |
| **Position/Function/Department** |  |
| **Tel. / mobile phone number** |  |
| **E-mail address** |  |
| **Applicant’s Institution Information** |
| **Name of the institution** |  |
| **Type of the institution** |  |
| **Name and surname of the legal representative of the institution** |  |
| **E-mail address of the legal representative of the institution** |  |
| **Tel. /mobile number of the legal representative of the institution** |  |
| **Address of the institution** |  |
| **Fax**  |  |
| **Tel.** |  |
| **Bank details** (Institution’s IBAN number; Name and address of the bank; Name of the institution-account holder) |  |
| **Institution’s Career Centre** |
| **Name of the existing organizational unit which operates as a career centre** (in Croatian and English) |  |
| **Tasks performed by the Career Centre** |  |
| **Year of establishment of the Career Centre** |  |
| **No. of persons employed by the Career Centre** |  |
| **Partner institutions** (in Croatia and abroad) |  |
| **Professional development events attended on the topic of guidance and career counselling** |  |
| **Funding sources of the Centre**  |  |
| **Amount of funding the Centre receives** |  |
| **How is the Centre’s student satisfaction rate measured?** |  |
| **Applicant’s employment details** |
| **What main functions and tasks related to guidance do you perform in your work?** |  |

**Signed and stamped:**

Applicant Legal representative of the institution

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In\_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_ In\_\_\_\_\_\_\_\_\_\_, on \_\_\_\_\_\_\_\_\_\_